



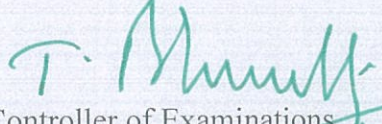
Notice Inviting Tenders

Tender Notice Rc.No. **1687**/COE/2017-18

Date : **08-11-2017**

Sealed Tenders (Two cover bid system) are invited by the Controller of Examinations, Satavahana University, Karimnagar upto 3.00 pm on dt. ~~22-11~~ **22-11** -2017 from the licenced printers for printing and supplying of 32 pages answer booklets for the Satavahana University, Karimnagar and the same will be opened on the same day i.e., at 4.00 pm in the presence of tenderers who ever present and Answer books purchase committee of Satavahana University.

Tender documents can be downloaded from our website : www.satavahana.ac.in w.e.f. dt. ~~08-11-2017~~ **08-11-2017** Tenders should be submitted along with the Tender schedules, cost of Tender is Rs.565/- (Rupees Five hundred and Sixty five only including 12.50% VAT) and E.M.D of Rs.40,000/- (Rupees Forty thousand only) in the form of crossed DD drawn from any scheduled bank in favour of " THE REGISTRAR EXAMINATION A/c, Satavahana University, Karimnagar payable at Karimnagar.


Controller of Examinations
Satavahana University, Karimnagar **08/11/17**

SPECIFICATIONS

1. ¼ Demy size (22.25 X 28.6 – The book should be 22 X 28 after cutting) – 32 pages.
2. 1st Page printing of "Rules and Regulations" with serial Number.
3. 2nd Page printing of "DO NOT WRITE HERE".
4. 3rd Page onwards all pages light colour lines with page serial Numbers.
5. 60 GSM paper – Sirpur/Ballarpur/A.P./ITC mills with labour component and taxes.
6. Answer Books having side stitching with thread.
7. Good Packing – 500 booklets in a bundle (Carton Box).
8. Quantity: Approximately 10 Lakh Answer Books in a year for two years.

CONDITIONS:

Printers should have the following requisites and to enclose the Xerox copies for proof.

1. Annual turnover should be not less tha Rs.5.00 Crore in any one year of last five years.
2. I.T. Assessee for atleast (3) years (Enclose proof of the same).
3. Availability of Micro line printing machinery.
4. Details of previous experience, regarding similar works undertaken with Universities (Enclose proof of the same).

5. Destination of the material delivery in all respects viz., packing, loading, transportation, including stacking at the Examination Branch, Satavahana University, Karimnagar, as per the requirement from time to time.
6. VAT Registration (Enclose proof of the same).
7. Sample Answer Books supplied to Other Universities should be enclosed with Technical bid.
8. EMD Rs.40,000/- (Rs. Forty thousand only) through crossed Demand Draft in favour of "THE REGISTRAR EXAMINATION A/c, Satavahana University, Karimnagar payable at Karimnagar.
9. EMD will be forfeited if selected tenderer not turned up for entering into agreement when called upon, withdraws tender during the validity period of three months.
10. Selection of tender among the lowest and equally quoted tenders will be finalised on the basis of Annual turnover. The bidder having higher turnover shall be preferred.
11. It is not binding to accept the lowest tender. It can reject any tender or all tenders without assigning any reasons thereof. The decision of the Registrar is final.
12. Tenders should be in 2 bid covers system, Tender Schedules are available on the website: www.satavhana.ac.in
13. Rate quoted should be inclusive of all taxes and transit insurance, loading, unloading and stacking charges.
14. Bids should be submitted by downloading the schedules and submit Rs.565/- (Rupees Five hundred and Sixty five only) through demand draft in favour of "THE REGISTRAR EXAMINATION A/c, Satavahana University, Karimnagar payable at Karimnagar towards cost of tender.
15. No claims should be admissible due to loss or damages during transportation. Defective and damaged materials should be replaced at the suppliers cost.
16. The validity period for evaluating the tenders is 3 months. However after entering agreement no escalation of rates is allowed during the period of one year.
17. The supplies should be commenced within one month after receipt of supply order.
18. The Financial bids of the bidders who are eligible technically are only opened.
19. The selected bidder should remit performance guarantee equal to 10% of contract value (Excluding EMD) at the time of concluding agreement. Otherwise the same will be recovered from the first bill and be retained till final settlement.
20. **The Technical and price bids should be sealed in separate covers super scribing respective covers as "Technical bid and Price bid" as the case may be and both the covers should be sealed in one main cover super scribing it "Tender for answer booklets"**

SATAVAHANA UNIVERSITY
MALKAPUR ROAD, KARIMNAGAR – 505 002



TENDER DOCUMENT

Name of work: - Printing and supplying of Main Answer Books containing 32 pages.

Cost of Tender document : Rs.500+65 VAT

E.M.D. : Rs. 40,000/-

Office of the Controller of Examinations
Satavahana University, Karimnagar – 505 002
Website : www.satavahana.ac.in



SATAVAHANA UNIVERSITY
MALKAPUR ROAD, KARIMNAGAR – 505 002

TENDER SCHEDULE FOR 32 PAGES ANSWER BOOKS

PRICE BID

S.No	Description	Rate quoted per Answer Booklet (Inclusive of All Taxes, Loading & Unloading Charges etc.) in figures and words
1	¼ Demy size (22.25 X 28.6 – The Book should be 22X28 after cutting	
2	60 GSM paper – Ballarpur/A.P/ITC mills with labour component	
3	Answer Books having side stitching with thread	
4	Good Packing – 500 book-lets in a bundle (Cotton box)	
5	1 st Page printing of “ Rules and Regulations” with Serial Nos	
6	2 nd Page printing of “DO NOT WRITE HERE”	
7	3 rd Page onwards all pages light colour lines with page serial Nos	
8	Destination of the material delivery in all respects viz., packing, loading, unloading including transportation to the Examination Branch, Satavahana University, Karimnagar	

Signature
Name of the Firm
(With Seal)



SATAVAHANA UNIVERSITY
MALKAPUR ROAD, KARIMNAGAR - 505 002

TENDER SCHEDULE FOR 32 PAGES ANSWER BOOKS

TECHNICAL BID

1	Firm/Agency Name	:	
2	Address of the Agency/Office and Phone Number.	:	
3	Date of commencement of Business.	:	
4	Brief description of the Agency/ Company Including details of its main lines of Business.	:	
5	Experience and details of earlier supplied answer booklets to any Universities.	:	
6	Tender Schedule Cost Rs. 500/-+ Rs. 65/- VAT = Rs.565/-	:	D.D.No. _____, Dt. _____ Rs. _____, Drawn on _____
7	Annual turnover (Enclose proof of the same)	:	
8	I.T. Assessee for atleast (3) years (Enclose proof of the same)	:	
9	Availability of Micro line printing.	:	Yes/No
10.	Sample Answer Books supplied to other		

	Universities (Enclose proof of the same).	:	
11	EMD Rs. 40,000/- (Rupees Forty thousand only) through DD in favour of The Registrar, Examination A/c., S.U., Karimnagar	:	D.D.No. _____, Dt. _____ Rs. _____, Drawn on _____
12	Name, Designation, Address and Phone Number of authorized signatory	:	
	Name	:	
	Designation	:	
	Address	:	
	Telephone Number	:	
	Fax Number	:	
	Mobile Number	:	
	E- Mail address	:	
	Specimen Signature of the Bidder	:	

I understand that the University has the right to accept or cancel the bid at any time without any intimation

Date: _____

Station: _____

SIGNATURE
(With Seal)

ELIGIBLE CRITERIA FOR PARTICIPATING IN TENDERS

(Documents required for Technical Bid)

1. Only printers of similar type of material suppliers are eligible for tendering (Firms Registration copy should be enclosed).
2. Annual turnover should not be less than Rs. 5.00 Crore in any one year of last five years. Copies in proof of such documents should be submitted.
3. I.T. assessee for at least 3years. Copies in proof of such documents should be enclosed.
4. Copy of VAT Registration certificate along with VAT clearance certificate or latest monthly return for VAT.
5. Copy of PAN card along with latest I.T. Clearance certificate.
6. Copies of Experience certificates from Central/State Governments/Public Sector unit i.e., Satisfactory completion of similar type of materials of value and number of books not less than 50% of estimated contract value in any one year of last five years.
7. Original crossed DD drawn in favour of "THE REGISTRAR EXAMINATION A/c, Satavahana University, Karimnagar payable at Karimnagar. Towards EMD and cost of tender schedules.
8. Sample answer books (Supplied to other organizations) should be enclosed.
9. Declaration regarding availability of Micro line printing machinery and qualified persons for using on subject work.

Tenderer

Controller of Examinations
Satavahana University, Karimnagar

Declaration:

I/We _____ do hereby solemnly affirm and declare that I/We own the Micro line printing machinery and sufficient qualified men and material for using on subject work and also declare that I/We will abide by any action such as disqualification or determination of contract or black listing or any action deemed fit, if the University detects at any stage that I/We do not possess the said equipment.

Signature of the Tenderer